



SCHOOLS
One Voice ~ One Focus
All Students Achieving

ASPIRING PRINCIPAL PROGRAM

Core Competencies

Participants in Preston County Schools' Aspiring Principal Program shall be able to demonstrate and articulate the following:

Core beliefs: We all have deeply held values that shape the interpretation of our experiences and the decisions we make. These beliefs form the basis for every decision we make regarding individuals and programs.

High Expectations: Every student deserves the chance to succeed and to reach their full potential. It is not for us to limit their potential, but to give every student the same opportunity for success.

Resiliency: In any direction we go, there will be roadblocks and obstacles. Leaders must demonstrate the power or ability to return to the plan and refocus the efforts of all in moving forward.

Adult Leadership: There are many stakeholders with whom we work. Besides leading students to success, administrators also need to be able to lead teachers and staff members to success along with the community in which they lead.

Instructional Leadership: Instructional leaders develop the organizational structures for improved instruction. This goes beyond the observation of instruction in the classroom, but to putting processes in place where everyone becomes an engaged learner.

Self-Awareness: An effective administrator must have conscious knowledge of his/her own abilities, character, feelings, motives, and desires.

Openness to Learning: The administrator not only sees students as the learner, but must come to see teachers and themselves as learners. Everyone has room to grow.

Ability to Use Data to Drive Instructional Improvement: Administrators will be faced with a wealth of data. However, it is the formative use of data that will provide the avenue for instructional improvement. Administrators must have a working knowledge of the data before them, possess strategies for disaggregating the data, and then processes for using the data for instructional improvement.

Session Outline

Six sessions will be held throughout the school year. These sessions will include presentations and collaborative work among the participants. There may be some prep work for each session, but this work will be kept to a minimum. Each participant will be required to give a formal, but brief presentation, during the final session.

Session	Date	Topics
1	Wednesday November 15, 2017	Personal Behavior Resilience Communication
2	Tuesday December 12, 2017	Focus on Student Performance Climate and Culture
3	Wednesday January 17, 2018	Situational Problem Solving Learning School Finance
4	Tuesday February 13, 2018	Accountability for Professional Practice Supervision of Instructional and Non-Instructional Staff
5	Wednesday March 14, 2018	Leadership Development Time/Task/Project Management Technology
6	Tuesday April 17, 2018	Participant Presentations Program Evaluation

All sessions will be held in the Preston County Board of Education Meeting Room and will begin promptly at 4:00 p.m. Session lengths may vary slightly, but will be designed to last approximately 2 hours each.



PRESTON COUNTY SCHOOLS
ASPIRING PRINCIPAL PROGRAM
APPLICATION

Directory Information:

Name: _____ Phone: _____

Address: _____

Email: _____

Current Position: _____

Certification Information:

Please check the one that applies:

_____ I am considering pursuing my administrative degree.

_____ I am currently enrolled in my administrative degree program.

_____ I have completed my administrative degree program.

Please list any certifications you currently hold:

Years Experience in Education: _____

Answer each of the following questions. You may take as much or as little space as needed to answer each question. Your written communication skills will be considered in the scoring of this application.

1. Describe how you feel you have been innovative in your educational career.

2. Describe your view of a successful principal.

3. “Resourceful”, “Change Agent”, “Empathetic” – Choose one of these three descriptors and explain why you feel it is the most important of the three for a school principal.

4. Why do you wish to be accepted into the Aspiring Principal Program for Preston County Schools?

SCENARIO

Please prepare a written response to the following scenario.

It is the first week of July. You wanted to include several items in your budget that you consider critical to the success of implementing the new model for your school. You had some preliminary discussions with your staff, your School Leadership Team, and the Local School Improvement Council. Unfortunately, your final budget is now in and is \$120,000 less than what you planned on having available.

Item	Prior Spending and Rationale	Additional Relevant Data
Professional Development	This \$75,000 program was designed to support teachers who are implementing the Collaborative Team Teaching model as well as all staff with differentiation of instruction.	The plan includes dollars for substitutes as well as per session dollars for planning and training.
Enrichment Programs	\$25,000 was set aside for music and art consultants. \$30,000 for after school and Saturday programs. \$10,000 for instructional materials.	Many parents were concerned that the inclusion of special education students in the classroom would deny their children the attention they need to go beyond the basic curriculum. You guaranteed that you would set aside dollars for cultural programs after school and Saturdays as well as an art and music program.
Part-time Coordinator	This position was intended to alleviate some of the administrative burden caused by program change. Making sure IEP's were updated and all approvals accounted for as well as an analysis of students' needs are part of the job responsibilities.	The half time position was budgeted for \$40,000 in salary and \$12,000 in fringe benefits. This position was designed for a senior teacher who has been very supportive of the changes you are making and is viewed as a leader by the rest of the staff. You saw this as a way of beginning to distribute leadership in the school.

The Superintendent called you to come in today to finalize your budget. You will have to leave in 15 minutes to get to his office and you must present a balanced budget. Which programs would you cut and why? What did you consider in making your decision? What are the consequences of your decision and how will you deal with them?

Scenario Response:

To obtain a digital copy of this application, please contact your principal or Mr. Stephen Wotring, Superintendent of Preston County Schools.

All parts of this application should be completed on a computer using Microsoft Word.

Attach to this application:

2 Letters of Reference in support of your selection as a program participant.

All applications must be received in Mr. Wotring's office by 4:00 p.m. on or before October 20, 2017. Applications may be emailed to Mr. Wotring at swotring@k12.wv.us.