

**Preston County Board of Education
South Preston School
Minutes
October 10, 2016
6:00 pm**

Present: Dr. Clarissa Estep, President
George Keim, Vice-President
Robert McCrum, Member
Pamela Feathers, Member

Absent: Robert Ridenour, Member

Other persons in attendance: Stephen Wotring, Superintendent; Craig Schmidl, Sabrina Skidmore, Heidi Hayes, Mandy White, Carrie Dalton, Dani Kelley, Mariann Plum, Jennifer Tanner, Terri Roberts, Katrina Knowlton, Janice Cool, Rebecca Hershman, Jennifer Zinn, Timothy Cline, Chris Barlow, Brenda McGinnis, Kessiah Uphold, Greg Cummings, Aneva Holleran, Barb Moury, Lori -----, Katherine Hensley, Elisha Buckingham, Harold Wolfe, Ashley Knowlton, Kyle Knowlton, Rhonda Farrell, Zachary Farrell, Jamie Bolyard

I. Call to order – Pledge of Allegiance – Introductions

The meeting was called to order at 6:00 p.m. by President Estep.

Mr. Keim led those present in the Pledge of Allegiance to the American flag.

II. Recognitions

Mr. Wotring thanked South Preston School for their hospitality in hosting the meeting.

III. Delegations

Elisha Buckingham – Ms. Buckingham discussed her concern regarding a shortage of textbooks. She stated that copying of a textbook would have copyright concerns and parts of pages were cut off from the copiers. She also said the technology issues in homes prevented students from accessing the texts online.

IV. Reports

- a. **Superintendent's Report** – Mr. Wotring reported that he was continuing to conduct levy meetings in a town hall format and was scheduled into each community. Additionally, he informed the members of the board that students would be moving into the new West Preston addition on Friday, October 14, 2016.
- b. **Fellowsville LSIC** – Greg Cummings, Rhonda Farrell, Zachary Farrell, and Mariann Plum presented information to the board with a focus on the positive aspects of the school. They have an active PTO with many parent volunteers, after school programming, Principal's Club, student of the week, and many more positive programs. They are requesting a reconsideration of placing a PreKindergarten classroom at Fellowsville next year.
- c. **South Preston LSIC** – Sabrina Skidmore and Jim Hoit presented on behalf of the LSIC. They discussed the formation of Professional Learning Communities that meet bi-monthly. They are grouped by grade levels in K – 2 and 3 – 5 and by departments in 6 – 8. They are focusing on developing a strong Support for Personalized Learning (SPL) program and are initiating "The Leader in Me" program.

V. Approval of Agenda (Action)

Motion Keim Second McCrum Vote 4 – 0

VI. Consent Agenda (Action)

Motion McCrum Second Keim Vote 4 – 0

a. Approval of Minutes

- i. Recommend the Board approve the September 26, 2016, meeting minutes. (Enclosure VI.a.i)

b. Trips

- i. Recommend the Board approve Preston High School students traveling to Carnegie Science Center, in Pittsburgh, Pennsylvania, on March 24, 2016. (Enclosure VI.b.i)
- ii. Recommend the Board approve West Preston School students traveling to Fort Necessity on November 1, 2016. (Enclosure VI.b.ii)

c. Professional Meetings

d. Policies on First Reading

- i. R 11-41-6 Procedure for Handling Head Lice (Enclosure VI.d.i)

VII. Routine Business

a. Attendance

- i. Recommend the Board approve educational leave for 10th grade PHS student to go to Disney World from October 3, 2016 to October 10, 2016. She would miss a total of 6 school days. (Enclosure VII.a.i)

Motion Keim Second Estep Vote 3 – 1
Keim voted No

b. Buildings and Grounds

- i. Recommend the board approve bid on South Preston Middle School Lot #1, \$1,800.00, by James & Angela Knotts (Enclosure VII.b.i)

Motion McCrum Second Feathers Vote 4 – 0

- ii. Recommend the board approve bid on South Preston Middle School, Lot #2, \$21,000.00 by Joel & Sally Tice (Enclosure VII.b.ii)

Motion McCrum Second Keim Vote 4 – 0

- iii. Recommend to employ surveyor for planning purposes in the event current West Preston Middle School campus becomes surplus property.

Motion Keim Second Estep Vote 4 – 0

c. Communication (Information and Discussion)

- i. "Lights on After School" (Enclosure VII.c.i) – Mr. Wotring shared the proclamation for "Lights on After School". The board members signed the proclamation.

d. Finance

- i. Construction Projects Report (Enclosure VII.d.i)
ii. Budget Journal Entries (Enclosure VII.d.ii)

Motion McCrum Second Feathers Vote 4 – 0

- iii. Recommend to approve Schedule of Checks (Enclosure VII.d.iii)

Motion McCrum Second Keim Vote 4 – 0

e. Curriculum and Instruction

- i. Recommend to approve additions to the Aurora Chaperone List (Enclosure VII.e.i)

Motion Keim Second Estep Vote 4 – 0

- ii. Textbooks and Technology Discussion
- f. Personnel Matters (Action)
 - i. Recommend to approve attached professional personnel actions (Enclosure VII.f.i)

Motion Keim Second McCrum Vote 4-0

- ii. Recommend to approve attached service personnel actions (Enclosure VII.f.ii)

Motion McCrum Second Keim Vote 4-0

- iii. Discussion of Preston High School Head Baseball Coach Position
Mr. Wotring reported that the coaching position would be reposted due to outdated language in the original posting.

- iv. Approve Supplemental Salary Increase and ten less contracted days for Heating and Air Conditioning Mechanic (Enclosure VII.f.iv)

Motion Keim Second Estep Vote 4-0

g. Policy Adoptions

VIII. New Business

a. Items for Future Meetings

- i. Dedication of West Preston School will take place on Monday, October 24, 2016, 5:00 pm prior to the Board of Education meeting.
- ii. The next Board of Education meeting will be held on October 24, 2016, at West Preston School, beginning at 6:00 pm.

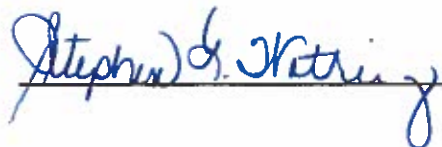
IX. Adjournment

Motion Keim Second McCrum Vote 4-0

Time 7:03 p.m.



President



Secretary

Professional Personnel Agenda

October 10, 2016

Employ Professional Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
TBD	Spanish Teacher	Aurora/SPS/ Rowlesburg		State Aid/ Local	
TBD	Pre-K Teacher LOA	Bruceton		State Aid/ Local	
TBD	Spanish	Bruceton/TAEP		State Aid/ Local	
TBD	OSE Homebound Instructors	County		State Aid/ Local	
Kisner, Teri	Substitute Teacher	County	10/11/16	State Aid/ Local	v
Cain, Becky	Substitute Teacher	County	10/11/16	State Aid/ Local	v
Bedard, Antoine	Substitute Teacher	County	10/11/16	State Aid/ Local	v
Squires, Carole	Substitute Teacher	County	10/11/16	State Aid/ Local	v
Johnson, Amy	Substitute Teacher	County	10/11/16	State Aid/ Local	v
Olinger, Julie	Substitute Teacher	County	10/11/16	State Aid/ Local	v
TBD	English Language Learner Tutor	County Itinerant		State Aid/ Local	
TBD	Special Education Teacher	County Itinerant; FES		State Aid/ Local	
TBD	Special Education/ Gifted Teacher	County Itinerant; Rowlesburg		State Aid/ Local	
TBD	Special Education School Liaison	CPMS		Special Education	
TBD	Special Ed. School Liaison	CPMS		Special Education	
Farrell, Rhonda	Parent/Community Volunteer Liaison	Fellowsville	10/11/16	Title I	v
TBD	Special Ed. Teacher	KES		State Aid/ Local	
TBD	Special Education Teacher	PHS		State Aid/ Local	
TBD	Special Education Teacher	PHS		State Aid/ Local	
TBD	Special Education	PHS		State Aid/	

	Teacher			Local	
TBD	Severe Disabilities/ Special Education Teacher	PHS		State Aid/ Local	
TBD	Severe Disabilities/ Special Education Teacher	PHS		State Aid/ Local	
TBD	Severe Disabilities/ Special Education Teacher	PHS		State Aid/ Local	
TBD	Business Education Teacher	PHS		State Aid/ Local	
TBD	Vo-Ag Teacher, LOA	PHS		State Aid/ Local	
DeLauder, Leah	Rehearsal Accompanist	PHS	10/11/16	PHS	√
DeLauder, Leah	Music Director/ Choreographer	PHS	10/11/16	PHS	√
TBD	Special Ed Teacher	SPS		State Aid/ Local	
Pratt-Lilly, Linda	Tutor	SPS	10/11/16	Title I	√
TBD	Science Teacher, LOA	TAEP		State Aid/ Local	
TBD	2 nd Grade Teacher, LOA	WPS		State Aid/ Local	

Employ Personnel for After School Explorers Program

Name	Position	Location	Effective Date	Funding Source	Credential
TBD	Computer Instructor	Aurora		21 st Century	
TBD	Substitute Instructor	Aurora		21 st Century	
TBD	Computer Instructor	Bruceton		21 st Century	
TBD	Parent Mentor	Bruceton		21 st Century	
Rose, Yvette	Instructor	Bruceton	10/11/16	21 st Century	√
Kent, Melissa	Substitute Instructor	Bruceton	10/11/16	21 st Century	√
Sapp, Jennifer	Computer Instructor	FES	10/11/16	21 st Century	√
TBD	Sub Instructor	FES		21 st Century	
TBD	Instructor	FES		21 st Century	

TBD	Substitute Instructor	FES		21 st Century	
TBD	Computer Instructor	KES		21 st Century	
TBD	Parent Mentor	KES		21 st Century	
TBD	Substitute Instructor	KES		21 st Century	
TBD	Computer Instructor	Rowlesburg		21 st Century	
Hooton, Susan	Parent Mentor	Rowlesburg	10/11/16	21 st Century	√
TBD	Instructor	Rowlesburg		21 st Century	
Newland, Sarah	Substitute Instructor	Rowlesburg	10/11/16	21 st Century	√
Angel Stull	Computer Instructor	SPS	10/11/16	21 st Century	√
Knowlton, Katrina	Instructor	SPS	10/11/16	21 st Century	√
Shahan, Paula	Instructor	SPS	10/11/16	21 st Century	√
TBD	Instructor	SPS		21 st Century	
Wolfe, Jana	Tutor	SPS	10/11/16	21 st Century	√
Davis, Cathy	Substitute Instructor	SPS	10/11/16	21 st Century	√
Fike, Carla	Computer Instructor	TAEP	10/11/16	21 st Century	√
TBD	Site Coordinator	TAEP		21 st Century	
TBD	Parent Mentor	TAEP		21 st Century	
Loughry, Andrea	Instructor	TAEP	10/11/16	21 st Century	√
Davis, Cathy	Substitute Instructor	TAEP	10/11/16	21 st Century	√
Borrer, Stacy	Substitute Instructor	TAEP	10/11/16	21 st Century	√
Murray, Shane	Computer Instructor	WPS	10/11/16	21 st Century	√
TBD	Substitute Instructor	WPS		21 st Century	

Resignation Request

Name	Position	Location	Effective
Daugherty, Jennifer	Tutor	SPS	9/26/16
Williams, Angela	Girls Basketball Coach	Rowlesburg	10/4/16

Leave of Absence Request

Name	Position	Location	Type	Dates
Sponaugle, Amber	2 nd Grade Teacher	WPS	Birth/Infant Bonding	Approximately 10/28/16-1/2/17

Service Personnel Agenda

October 10, 2016

Employ Service Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
Matthews, Gary	Bus Operator, LOA	B12	10/11/16	State Aid/ Local	√
Smith, Roxanne	Cook/Cafeteria Manager	Bruceton	10/11/16	State Aid/ Local	√
TBD	LPN Aide/Supervisory Aide/Bus Aide	CPMS		State Aid/ Local	
Simmons, Brandy	Substitute Cook, Substitute Custodian	County	10/11/16	State Aid/ Local	√
Rumer, Rebecca	Substitute Cook, Substitute Custodian	County	10/11/16	State Aid/ Local	√
Bolyard, Karen	Aide/ECCAT	WPS	10/14/16	State Aid/ Local	√
TBD	Special Ed Aide/Super- visory Aide/Bus Aide	County Itinerant; WPS		Special Ed Funds	
Turner, Rosalie	Bus Operator PHS Evening Shuttle Run, LOA	Bruceton	10/11/16	State Aid/ Local	√
TBD	Bus Operator	R50	10/25/16	State Aid/ Local	
Linger, Nathan	Substitute Maintenance Worker	County	10/11/16	State Aid/ Local	√

Retirement Requests

Name	Position	Location	Effective Date
Livengood, Ann	Cook/Cafeteria Manager	Bruceton School	10/7/16
Wiles, Beatrice	Aide/ECCAT	WPS	10/14/16

Resignation Request

Name	Position	Location	Effective Date
Sanders, David E.	Bus operator	R50	10/7/16