

Preston County Board of Education

Minutes

August 22, 2016

6:00 pm

**Present: Dr. Clarissa Estep, President
George Keim, Vice-President
Robert McCrum, Member
Pamela Feathers, Member
Robert Ridenour, Member**

Other persons attending the meeting: Stephen Wotring, Superintendent; Craig Schmidl, Carol Riley, Katrina Kerstetter, Michelle Liga, Rebecca Herko, Brian Bailey, Karen Ovesney, Ann Robb, Jennifer Graham, Theresa Marthey, Arvin Harsh, Robin White

I. Call to order – Pledge of Allegiance – Introductions

President Estep called the meeting to order at 6:00 p.m. and asked for a moment of silence.

Mr. Keim led those present in the Pledge of Allegiance to the American flag.

II. Recognitions

- a. Presentation of Banner for Central Preston Middle School as Common Sense Digital Citizenship Certified School for the 2015-2016 school year, Karen Ovesney, Rebecca Herko, and Michelle Liga

The representatives from Central Preston explained that six schools in our county are now recognized as Digital Citizenship Certified School and that they were working to help Preston County become the first District to be recognized. The digital citizenship program teaches students online etiquette and responsibility.

III. Delegations

- a. Teresa Jones – Transfer of Students - Mrs. Jones did not appear and had sent a message that she no longer was requesting a transfer of students.

IV. Reports

- a. Superintendent's Report

Mr. Wotring reported that the Courtesy and Identification Cards had been received from the WVSSAC and were provided for each board member. He also provided each board member a copy of the registration information for the special board meeting with the WVSBA at the Bridgeport Conference Center on August 25, 2016, and with a copy of their lodging information for the WVSBA conference to be held Sept. 9 and 10 at the Marriott in Charleston. He provided an enrollment report for each school and reminded board members that funding was based upon the October 1 child count. Enrollment figures reflect a total just under the total from last year. Mr. Wotring provided a county by county comparison of the West Virginia General Summative Assessment results that also indicated the progress over the past two years. Finally, he reported that the West Preston School project was still on target to move students at the end of September. Humidity levels in the gym were lowering with hopes of installing the floor soon.

b. Girls' Basketball Trip to Disney World – Brian Miller

Brian Miller, PHS Girls Varsity Basketball Coach reported on the trip to Disney World that the basketball took this past summer. He shared that the team placed second in the tournament. Players got to visit Epcot and Hollywood Studios and enjoyed many meals and shows while there.

V. Approval of Agenda (Action)

Motion Keim Second Estep Vote 5 – 0

VI. Consent Agenda (Action)

Motion Keim Second McCrum Vote 5 - 0

a. Approval of Minutes

- i. Recommend the Board approve the August 8, 2016, meeting minutes. (Enclosure VI.a.i)
- ii. Recommend the Board approve the August 8, 2016, work session minutes. (Enclosure VI.a.ii)

b. Trips

c. Professional Meetings

d. Policies on First Reading – Group I (Enclosure VI.d.i)

- i. 1-3-3 Board Members' Resignation or Removal
- ii. 2-12-2 Minimum Qualifications for Superintendent
- iii. 3-4 Special Requirements for Pre-Kindergarten Program

- iv. 3-5-13 Payment of Student Tuition to Mountaineer Challenge Academy – New Policy
- v. 3-36 School Innovation Zones – Replaced by a new law – Delete
- vi. 8-1-6 Employer Access to Employee or Potential Employee Personal Accounts Prohibited – New Policy
- vii. 8-2-2 Vacancy Posting for Service Personnel
- viii. 8-4-3 Competency Testing for Service Personnel
- ix. 8-15-8 Reemployment Rights of Members of an Organized Militia
- x. 8-17-2-1 Limitations on Voluntary Transfer of School Employees to posted Vacant Position after the Twentieth Day Prior to Beginning of Instructional Term – New Policy
- xi. 8-17-7 Transfers Owing to a Change in Anticipated Classroom Enrollments
- xii. 8-18-5 Preferred Recall List
- xiii. 8-28 Employee Contracts and Compensation Guidelines
- xiv. R-28-1 Contract Procedures
- xv. 8-28-7 Supplement for Classroom Teachers with National Board Certification
- xvi. 8-36-3 Solicitation of Minors by use of a Computer – New Policy
- xvii. 11-4-1 Home Instruction under 18-8-1 (c) (2)
- xviii. 11-12-21 Creating Local Solutions Dropout prevention and Recovery innovation Zones – Replaced by a new law – DELETE
- xvix. 11-14-4 Deadly Weapons

Group II (Enclosure VI.d.ii)

- i. 3-8-1 Maximum Teacher Pupil Ratios
- ii. 3-22-3 Uniform High School Grading Scale and Quality Points
- iii. 3-5 Adolescent Education (Grades 9-12)
- iv. 3-5-8 Modified Graduation Requirements and Modified Diplomas
- v. 3-8-6 Honors and Advanced Placement Courses
- vi. 7-8 Professional Personnel Staff Development Programs
- vii. 8-3-1 Highly Qualified Teachers DELETED
- viii. 8-3-8 Alternative Certification Programs for the Education of Teachers
- ix. 9-1 Assessment of Student Growth and Progress
- x. 9-2 Performance Based Accreditation System

Group III – Informational Discussion of New Legislation (VI.d.iii)

Mr. Wotring explained that the Group 1 policies reflected Legislative changes, the Group 2 policies reflected State Board of Education policy changes and that Group 3 reflected General Information based upon recent legislation. The board noted that most policies reflected very minor changes and nothing truly substantive.

VII. Routine Business

a. Attendance

- i. Recommend to approve request to transfer T.O. 17-10, fifth grade student and T. O. 17-11, second grade student, recently placed in father's custody in West Virginia from Pennsylvania, from Preston County Schools to Tucker County Schools for the 2016-2017 school year. (Enclosure VII.a.i)

Motion Ridenour Second McCrum Vote N/A

- ii. Recommend to approve request to transfer T.O. 17-12, currently attending third grade at Davis-Thomas School in Tucker County, from Preston County Schools to Tucker County Schools for the 2016-17 school year. (Enclosure VII.a.ii)

Mr. Schmidl reported that Tucker County did not approve this transfer and that the parents had withdrawn the request.

Motion McCrum Second Ridenour Vote 5 - 0

- iii. Recommend to approve request to transfer T. O. 17-13, ninth grade student, from Preston County Schools to Monongalia County Schools for the 2016-17 school year. (Enclosure VII.a.iii)

Motion Ridenour Second Estep Vote 4 - 1
(McCrum voted no)

- iv. Recommend to approve request to continue the transfer of T. O. 17-14, fifth grade student currently attending Davis-Thomas, from Preston County Schools to Tucker County Schools for the 2016-17 school year. (Enclosure VII.a.iv)

Motion McCrum Second Ridenour Vote 5 - 0

- v. Recommend to approve request to transfer T. O. 17-15, currently attending Big Elm Elementary in Shinnston, from Preston County Schools to Taylor County Schools for the 2016-17 school year. (Enclosure VII.a.v)

Motion Ridenour Second Feathers Vote 5 - 0

- vi. Recommend to approve request to transfer T.O. 17-16, currently

attending eighth grade at West Preston School, from Preston County Schools to Taylor County Schools for the 2016-17 school year. (Enclosure VII.a.vi)

Motion Ridenour Second Estep Vote 5 - 0

b. Buildings and Grounds

- i. Recommend to approve reserve bids for the sale of South Preston Middle School and property.

Motion McCrum Second Keim Vote 5 - 0

Mr. Wotring reported that the recommendation was for the property to be auctioned in two parts – one being the “Trailer Lot” and the second being the “School and Wooded Area”. The land covers slightly more than 12 acres and a reserve bid would be placed upon each area and the property as a whole. The auction is tentatively scheduled for September 24 at 10:00 a.m.

c. Communication (Information and Discussion)

d. Finance

- i. Recommend approval of list of checks (Enclosure VII.d.i)

Motion Keim Second McCrum Vote 5 - 0

e. Curriculum and Instruction

- i. Recommend to approve renewal of West Virginia University Purchasing Contract (Enclosure VII.e.i)

Motion Keim Second Estep Vote 5 - 0

- ii. Recommend to approve Teacher-in-Residence Partnership Agreement with Alderson Broaddus University (Enclosure VII.e.ii)

Motion McCrum Second Keim Vote 5 - 0

f. Personnel Matters (Action)

- i. Recommend to approve attached professional personnel actions (Enclosure VII.f.i)

Motion Estep Second McCrum Vote 5 - 0

- ii. Recommend to approve attached service personnel actions (Enclosure VII.f.ii)

Motion Keim Second Ridenour Vote 5 - 0

g. Policy Adoptions

- i. Recommend to approve Policy R 8-14 Vacation Policy (Enclosure VII.g.i)

Motion Keim Second McCrum Vote 0 - 5

- ii. Recommend to approve Policy R 8-39-9 Retired Teachers as Substitute in Areas of Critical Need (Enclosure VII.g.ii)

Motion Keim Second McCrum Vote 5 - 0

VIII. New Business

- a. Items for Future Meetings – Dr. Estep asked that an executive session be placed on the next regularly scheduled board meeting for the purpose of setting the superintendent's yearly goals.

- b. Recommend Approval of Levy Call (Enclosure VIII.b.i)

Motion McCrum Second Keim Vote 5 - 0

It was noted that the levy proposal covered maintenance only and would be for five years. It was also noted that the levy was for 21% of what could be proposed and that it was based upon the recommendation of the Leadership Committee.

IX. Adjournment

Motion McCrum Second Keim Vote 5 - 0

Time: 6:59 p.m.

Charissa L. Estep

President

Stephen R. Whiting

Secretary

**PRESTON COUNTY BOARD OF EDUCATION
731 PRESTON DRIVE
KINGWOOD, WV 26537**

**MINUTES
PRESTON COUNTY BOARD OF EDUCATION
Special Meeting
August 25, 2016**

Present: Dr. Clarissa Estep, President
George "Jack" Keim, Vice-President
Robert "Mac" McCrum, Member
Pamela Feathers, Member
Robert "Bob" Ridenour, Member

Other persons in attendance: Stephen Wotring, Superintendent

Pursuant to West Virginia Code §18-2-26a, a special meeting of the Board of Education was held on **Thursday, August 25, 2016**, at Bridgeport Conference Center located at 300 Conference Way, Bridgeport, WV. The purpose of the meeting was to meet with members and superintendents of other county boards of education belonging to Regional Educational Service Agency Seven (7) to identify administrative, coordinating and other county level services and functions that may be shared between or among the county boards, especially when resignations, retirements, staffing realignments or similar events may occur, all as required by the provisions of West Virginia Code § 18-2-26a enacted by the Legislature at its 2013 regular session.

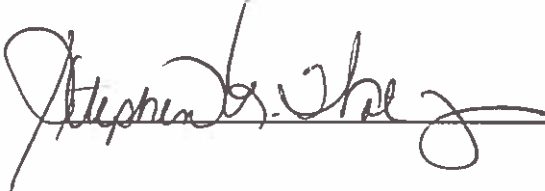
The meeting was called to order at 6:52 p.m. by President Estep. A call to order was given by Paul Derico, Co-Regional Director, of Lewis County. Adam Cheeseman, Superintendent of Doddridge County, led all present in the Pledge of Allegiance to the American flag. Mr. Derico then introduced the guests at the head table: Scott Rotruck, Donna Peduto, Kathy Hypes, and Jason Butcher. He also introduced representatives in the room: Gabe DeVono, Eddie Campbell, Dr. Howard O'Cull, Shirley Davisson, and visitors from Wyoming and Pendleton counties. Scott Rotruck, State Board of Education member, brought greetings from the state board. Donna Peduto, Director of Operations for the state board spoke of recent debates regarding the need for county board of education and of the need to consider shared services. Kathy Hypes, RESA 7 Director, welcomed the twelve county boards to the meeting. Howard O'Cull spoke of the response to the 2008 audit. He spoke of common themes that had arisen from previous meetings and some ideas that might cause boards to consider sharing some services. Jason Butcher reviewed results from the online survey in regards to House Bill 2940 Meetings. Kathy Hypes outlined some currently shared services through RESA 7 and outlined the procedure for the small group "Table Talks". Participants then moved to their small groups and discussed responses to four questions. Mr. Gary Price, Superintendent of Marion County, led a debrief session in which representatives from different tables shared

group responses to selected questions. Upon completion of this activity, participants returned to their county groups.

A motion to adjourn was entertained by Pam Feathers and seconded by Bob Ridenour. The board unanimously approved the motion and the meeting adjourned at 8:49 p.m.



President



Secretary

Enclosure VII.f.i

Professional Personnel Agenda

August 22, 2016

Employ Professional Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
Davis, Jamie	Special Ed. Liaison	Aurora	8/23/16	Sp. Ed.	√
Rose, Yvette	Special Ed. Liaison	Bruceton	8/23/16	Sp. Ed.	√
TBD	3 rd Grade Teacher during a LOA	Bruceton		State Aid/Local	
Ferrell, Gary	Substitute Teacher	County	8/23/16	State Aid/Formula	√
Jenkins, Rhonda	Substitute Teacher	County	8/23/16	State Aid/Formula	√
Daley, Susanne	Substitute Teacher	County	8/23/16	State Aid/Formula	√
Harmon, Claudia	Substitute Teacher	County	8/23/16	State Aid/Formula	√
Gamble, Rebecca	Substitute Teacher	County	8/23/16	State Aid/Formula	√
Messenger, Greg	Teacher Mentor	County	8/23/16	State Aid/Local	√
TBD	Homebound/OSE Teacher	County		State Aid/Local	
TBD	Special Education Teacher	County Itinerant; current assignment FES		State Aid/Local	
TBD	Spanish Teacher	County Itinerant; current assignment Bruceton/TAEP		State Aid/Local	
TBD	Special Education/Gifted Teacher	County Itinerant; current assignment RES		State Aid/Local	
TBD	Music Teacher	County Itinerant; current assignment RES/Aurora		State Aid/Local	
TBD	Speech Language Pathologist	County Itinerant; current		State Aid/Local	

		assignment WPS			
TBD	Special Ed. Liaison	CPMS		Sp. Ed.	
Sisler, April	Parent/Community Volunteer Liaison	Fellowsville	8/23/16	Title I	v
TBD	Special Ed. Liaison	FES		Sp. Ed.	
TBD	Severe Disabilities/ Special Education Teacher	KES		State Aid/Local	
Dixon, Charles Ike	Head Wrestling Coach	PHS	8/23/16	County	v
Evans, Sarah	Asst. Girls Soccer Coach	PHS	8/23/16	County	v
TBD	Special Education Teacher	PHS		State Aid/Local	
TBD	Special Education Teacher	PHS		State Aid/Local	
TBD	Severe Disabilities/ Special Education Teacher	PHS		State Aid/Local	
TBD	Severe Disabilities/ Special Education Teacher	PHS		State Aid/Local	
TBD	Severe Disabilities/ Special Education Teacher	PHS		State Aid/Local	
TBD	Business Education Teacher	PHS		State Aid/Local	
TBD	Spanish Teacher	PHS		State Aid/Local	
TBD	Parent/ Community Volunteer Liaison	RES		Title I	
Bowmar, Melissa	Special Ed. Liaison	Rowlesburg	8/23/16	Sp. Ed.	v
Dixon, Kevin	Unified Middle School Head Wrestling Coach	Rowlesburg	Pending Certification	County	Pending
Roberts, Teresa	Special Ed. Liaison	SPS	8/23/16	Sp. Ed.	v
Obenshain, Dylan	English Teacher, LOA	SPS	8/23/16	State Aid/ Formula	v
TBD	Special Education Teacher	SPS		State Aid/Local	
TBD	Cross Country Coach	TAEP		State Aid/Local	
Radford, Cara	Special Ed. Liaison	TAEP		Sp. Ed.	
Cramer, Stacy	Tutor	TAEP	8/23/16	Title I	v
Layne, Betty	Special Ed. Liaison	WPS	8/23/16	Sp. Ed.	v
DeLauder, Joyce	Tutor	WPS	8/23/16	Title I	v
Voldeck, Alexander	Social Studies/Math Teacher	WPS	Pending Certification	State Aid/Local	Pending

Resignation Request

Name	Position	Location	Effective Date
Ojeda, Irma	Spanish Teacher	PHS	8/16/16

Service Personnel Agenda

August 22, 2016

Employ Service Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
Ragione, Joseph B.	Bus Operator	B15	8/23/16	State Aid/Local	√
Goff, Anita	Sp. Ed. Aide/ Supervisory Aide/ Bus Aide	County Itinerant/PHS	8/23/16	State Aid/Local	√
Thomas, Sherry	Sp. Ed. Aide/ Supervisory Aide/Bus Aide	County Itinerant/PHS	8/25/16	State Aid/Local	√
Biggins, Francis	Daytime Shuttle Bus Operator	PHS	8/11/16	PHS	√
Sines, Cameron	Student Aide	PHS Animal Processing Lab	8/23/16	PHS	√
Snare, Tyson	Student Aide	PHS Animal Processing Lab	8/23/16	PHS	√
Lee, Kyle	Bus Operator	V77	8/23/16	State Aid/Local	√
Barlow, David M.	Bus Operator	V78	8/23/16	State Aid/Local	√