

**Preston County Board of Education
West Preston School
Minutes
October 24, 2016
6:00 pm**

**Present: Dr. Clarissa Estep, President
George Keim, Vice-President
Robert McCrum, Member
Pamela Feathers, Member
Robert Ridenour, Member**

Other persons attending the meeting: Stephen Wotring, Superintendent; Craig Schmidl, Katrina Kerstetter, Jana Miller, Ann Robb, Brenda Walker, Kevin Duckworth, Stephen Martin, Jill Zeigler, Mark Graham, Jeanne Dreisbach, Katherine Hensley, Elisha Buckingham, Janice Polce, Cynthia Sypolt, Cheryl Lipscomb, Jamie Bolyard, Alan Rogers

I. Call to order – Pledge of Allegiance – Introductions

President Estep called the meeting to order at 6:00 p.m. and asked for a moment of silence.

Mr. Keim led those present in the Pledge of Allegiance to the American flag.

II. Recognitions

a. **Lewis & Burge – Donation of air conditioners to Kingwood Elementary School**
Jill Zeigler, principal of Kingwood Elementary, presented a plaque to representatives from Lewis & Burge for their recent donations and efforts in securing air conditioning units for Kingwood Elementary classrooms.

III. Delegations

a. **Elisha Buckingham – Mrs. Buckingham reported that one of her children had failed classes at the end of the first grading period as a result of not having textbooks to do his work. She asked for a resolution to this problem for all students in Preston County.**

IV. Reports

a. **Superintendent's Report** – Mr. Wotring reported that the auditor and his team was currently working in the county and that he had provided a questionnaire for each of the board members to complete.

b. **West Preston School LSIC (Enclosure IV.b)** – Mr. Graham reported results from the West Virginia General Summative Assessment with 5th grade scores being the highest scores along with 7th grade English/Language Arts, but that other achievement scores were not where they needed to be. It stated that student achievement was the number one priority for the school. He also shared that a robotics program had been started at the school and that there were many leadership opportunities for students. Lisa DeWitt spoke of the Positive Behavior Interventions and Support (PBIS) program and the success at the school. Irene Durr spoke of the Arthurdale Service Club and the many projects completed throughout the year.

c. **Preston High School AEP Report** – Brenda Walker and Stephen Martin presented a proposal for the Alternative Education Program (AEP) to begin November 1, 2016, at Preston High. This included a day and night program that was based upon student needs.

V. **Hearing**

a. Recommend the Board go into Special Session for the purpose of conducting an expulsion hearing for student ECO-17-01.

Motion McCrum Second Keim Vote 5 – 0
Time 6:39 p.m.

b. Recommend the Board return to open session.

Motion McCrum Second Keim Vote 5 – 0
Time 7:32 p.m.

c. Recommend the expulsion of student ECO-17-01 for 365 days.

Motion Eestp Second Ridenour Vote 2 – 0 - 3
(Keim, McCrum, Feathers abstained)

VI. **Approval of Agenda (Action)**

Motion Keim Second McCrum Vote 5 – 0

VII. **Consent Agenda (Action)**

Motion McCrum Second Feathers Vote 5 – 0

a. Approval of Minutes

- i. Recommend the Board approve the October 10, 2016, meeting minutes.
(Enclosure VII.a.i)

Motion Keim Second Estep Vote 4 - 0 - 1
(Ridenour abstained)

[The minutes were pulled from the consent agenda and voted upon separately.]

b. Trips

- i. Recommend the Board approve Preston High School students traveling to Daytona Beach, Florida, for the FBLA National Fall Leadership Conference, November 10-13, 2016. (Enclosure VII.b.i)

c. Professional Meetings

d. Policies on First Reading

- i. 3-30 Homebound Instruction (Enclosure VII.d.i)

VIII. Routine Business

a. Attendance

b. Buildings and Grounds

- i. Approval of Comprehensive Educational Facilities Plan (CEFP) Amendment for November, 2016 SBA Needs Program (Enclosure VIII.b.i)

Motion Ridenour Second Keim Vote 5 - 0

c. Communication (Information and Discussion)

d. Finance

- i. Recommend to approve West Virginia State Auditor Terms of Engagement (Enclosure VIII.d.i)

Motion Estep Second McCrum Vote 5 - 0

- ii. Recommend to approve Budget Journal Entry Carry-over Funds (Enclosure VIII.d.ii)

Motion McCrum Second Keim Vote 5 - 0

- iii. Recommend to approve Budget Journal Entry Listing (Enclosure VIII.d.iii)

Motion McCrum Second Estep Vote 5 - 0

- iv. Recommend to approve Schedule of Checks (Enclosure VIII.d.iv)

Motion McCrum Second Ridenour Vote 5-0

e. Curriculum and Instruction

- i. Recommend to approve contractual arrangement for the placement of teacher candidates and other school professionals between Marshall University and Preston County Schools. (Enclosure VIII.e.i)
- ii. Recommend to approve Teacher in Residence Partnership Agreement between Fairmont State University and Preston County Schools. (Enclosure VIII.e.ii)

Motion McCrum Second Keim Vote 5-0
[Mr. McCrum's motion was to include items i and ii in the same motion.]

f. Personnel Matters (Action)

- i. Recommend to approve attached professional personnel actions (Enclosure VIII.f.i)

Motion Estep Second Keim Vote 5-0

- ii. Recommend to approve attached service personnel actions (Enclosure VIII.f.ii)

Motion McCrum Second Ridenour Vote 5-0

g. Policy Adoptions

- i. R 11-41-6 Procedure for Handling Head Lice (VIII.g.i)

Motion Keim Second Ridenour Vote ~~4-0~~ 4-1
(Estep voted no) *Correction SLW*

IX. New Business

- a. Items for Future Meetings – Next meeting will be held November 14, 2016, at Terra Alta/East Preston School beginning at 6:00 p.m.

X. Adjournment

Motion McCrum Second Keim Vote 5-0

Time 7:49 p.m.



President



Secretary

Enclosure VIII.f.ii

Professional Personnel Agenda

October 24, 2016

Employ Professional Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
Waugh, Josh	Middle School Boys Basketball Coach	Aurora	2016-17 Season	County	v
TBD	Spanish Teacher	Aurora/SPS/Rowlesburg		State Aid/Local	
TBD	Pre-K Teacher LOA	Bruceston		State Aid/Local	
TBD	Spanish	Bruceston/TAEP		State Aid/Local	
TBD	OSE Homebound Instructors	County		State Aid/Local	
Parks, Heather	Substitute Teacher	County	Pending Certification	State Aid/Local	Pending
Warnick, Elizabeth	Substitute Teacher	County	10/25/16	State Aid/Local	v
TBD	English Language Learner Tutor	County Itinerant		State Aid/Local	
Hair, Angela	English Language Learner Tutor	County Itinerant	10/25/16	State Aid/Local	v
Duckworth, Kevin	AEP Instructor (Evening)	County Itinerant	10/25/16	State Aid/Local	v
Martin, Stephen	AEP Instructor (Evening)	County Itinerant	10/25/16	State Aid/Local	v
TBD	Special Education Teacher	County Itinerant; FES		State Aid/Local	
TBD	Special Education/ Gifted Teacher	County Itinerant; Rowlesburg		State Aid/Local	
TBD	Special Education School Liaison	CPMS		Special Education	
Shubert, Ellen	Special Ed. School Liaison	CPMS	10/25/16	Special Education	v
TBD	Special Ed. Teacher	KES		State Aid/Local	
TBD	Special Education Teacher	PHS		State Aid/Local	
TBD	Special Education Teacher	PHS		State Aid/Local	
TBD	Special Education Teacher	PHS		State Aid/Local	

Parker, Tammy	Substitute Instructor	KES	10/25/16	21 st Century	√
TBD	Computer Instructor	Rowlesburg		21 st Century	
TBD	Instructor	Rowlesburg		21 st Century	
Arbogast, Ashley	Substitute Instructor	Rowlesburg	10/25/16	21 st Century	√
TBD	Instructor	SPS		21 st Century	
Arbogast, Ashley	Substitute Instructor	SPS	10/25/16	21 st Century	√
Rodeheaver, Tammy	Site Coordinator	TAEP	10/25/16	21 st Century	√
Fike, Carla	Parent Mentor	TAEP	10/25/16	21 st Century	√
TBD	Substitute Instructor	WPS		21 st Century	

Leave of Absence Request

Name	Position	Location	Type	Dates
Hough, Justin	Special Ed. Teacher	PHS	Military Leave	11/2/16 – 2/27/16
Hirst, Andrew	Social Studies Teacher	CPMS	Birth/Infant Bonding	Approximately 10/24/16 – 12/2/16

Resignation Request

Name	Position	Location	Effective
Hooton, Susan	ASE Parent Mentor	Rowlesburg	10/24/16
White, Travis	Head Boys Freshmen Basketball Coach	PHS	10/24/16

Enclosure VIII.f.ii

Service Personnel Agenda

October 24, 2016

Employ Service Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
Sheets, Lori	Cook II	Bruceton	10/25/16	State Aid/ Local	√
Anderson, Kim	General Maintenance, Groundsman, LOA	County	10/25/16	State Aid/ Local	√
Kisamore, Charlotte	Special Ed Aide/Super- visory Aide/Bus Aide	County Itinerant; WPS	10/25/16	Special Ed Funds	√
TBD	LPN Aide/Supervisory Aide/Bus Aide	CPMS		State Aid/ Local	
Born, Jennifer	Aide/ECCAT LOA	KES	Approximately 10/25/16- 11/28/16	State Aid/ Local	√
Cuppett, Gina	Aide/ECCAT	KES	10/26/16	State Aid/ Local	√
Ragione, Pam	Bus Operator	R50	10/25/16	State Aid/ Local	√

Leave of Absence Requests

Name	Position	Location	Type	Dates
Bowmar, Sandy	Aide/ECCAT	KES	Medical	Approximately 10/17/16 – 11/28/16