

**Preston County Board of Education  
Minutes  
Board of Education Office  
May 22, 2017  
4:00 pm**

**Present:** Dr. Clarissa Estep, President  
George Keim, Vice-President  
Robert McCrum, Member  
Robert Ridenour, Member

**Absent:** Pamela Feathers, Member

**Others attending the meeting:** Stephen Wotring, Superintendent;  
Craig Schmidl, Katrina Kerstetter, Melissa Kent, Brandy Sypolt,  
Michelle Martin, Theresa Marthey, Connor Griffith, Amber DeBerry,  
Autumn Sheets, Mark Grant, Donna Hooser, Ben Barkey, Sheila Wolfe,  
Hunter Wolfe, Mel Snyder, Janet Gregg

**I. Call to order – Pledge of Allegiance**

President Estep called the meeting to order at 4:00 p.m.

Mr. Keim led those present in the Pledge of Allegiance to the American flag.

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**II. Personnel Hearing**

A motion was made to move into Executive Session for the purpose of conducting a personnel hearing.

Motion Keim Second McCrum Vote 4 – 0

Time 4:01 p.m.

Employee Representatives: Ben Barkey, Brandy Sypolt, Scott Sypolt

Board Representatives: Stephen Wotring, Craig Schmidl

A motion was made to return to Open Session.

Motion Keim Second McCrum Vote 4 – 0

Time 4:59 p.m.

A motion was made to approve the recommendation of the non-rehire of Brandy Sypolt.

Motion Keim Second McCrum Vote 4 – 0

### III. Recognitions

- a. Agriculture Poster Contest Winners – Janet Gregg was present to present the Agriculture Poster Contest winners, which were all from Kingwood Elementary.

A motion was made to move and consider items IX.b.i. and IX.b.ii under recognitions.

Motion Keim Second Ridenour Vote 4 – 0

b. Buildings and Grounds

- i. Recommend to approve Correction Deed (Enclosure IX.b.i)

- ii. Recommend to approve Correction Deed (Enclosure IX.b.ii)

Motion Keim Second Ridenour Vote 4 – 0

### IV. Discipline

- a. Recommend the Board go into Special Session for the purpose of conducting an expulsion hearing for student ECO-17-08.

Motion McCrum Second Keim Vote 4 – 0

Time 5:09 p.m.

- b. Recommend the Board return to open session.

Motion Keim Second McCrum Vote 4 – 0

Time 5:32 p.m.

- c. Recommend the Board approve the expulsion of student ECO-17-08.

Motion Keim Second Estep Vote 4 – 0

### V. Delegations

### VI. Reports

- a. Superintendent's Report – Mr. Wotring reported that the calendar for the 2017 – 2018 school year had been approved by the state.

VII. **Approval of Agenda (Action)**

Motion Keim Second McCrum Vote 4 – 0

VIII. **Consent Agenda (Action)**

Motion Keim Second Estep Vote 4 – 0

a. **Approval of Minutes**

- i. Recommend the Board approve the May 8, 2017, meeting minutes. (Enclosure VIII.a.i)

b. **Trips**

- i. Recommend the Board approve Preston High School students traveling to Marietta, OH on June 17, 2017. (Enclosure VIII.b.i)

c. **Professional Meetings**

d. **Policies on First Reading**

- i. R 12-1-1 School Personnel Responsibilities (Enclosure VIII.d.i)  
ii. R 12-2-3 Parental Responsibility (Enclosure VIII.d.ii)

IX. **Routine Business**

a. **Attendance**

- i. Recommend to approve request to transfer T.O. 17-40 (currently an 8<sup>th</sup> grade student at Aurora School) from Preston County Schools to Tucker County Schools for the 2017-2018 school year. (Enclosure IX.a.i)

Motion Ridenour Second Estep Vote 4 – 0

- ii. Recommend to approve request to transfer T.O. 17-41 (currently an 8<sup>th</sup> grade student at Covenant Christian School) from Preston County Schools to Monongalia County Schools for the 2017-2018 school year. (Enclosure IX.a.ii)

Motion Ridenour Second Estep Vote 4 – 0

A motion was made to consider items iii. and iv. together.

Motion McCrum Second Estep Vote 4 – 0

- iii. Recommend to approve request to transfer T. O. 17-42 (currently a 2<sup>nd</sup> grade student in Tucker County) from Preston County Schools to Tucker County Schools for the 2017-2018 school year. (Enclosure IX.a.iii)

- iv. Recommend to approve request to transfer T. O. 17-43 (currently a 6<sup>th</sup> grade student in Tucker County) from Preston County Schools to Tucker County Schools for the 2017-2018 school year. (Enclosure IX.a.iv)

Motion McCrum Second Estep Vote 4 – 0

- v. Monthly Attendance Report (Enclosure IX.a.v)

c. Communication (Information and Discussion)

d. Finance

- i. Recommend to approve the schedule of checks. (Enclosure IX.d.i)

Motion McCrum Second Estep Vote 4 – 0

- ii. Recommend to approve budget journal entries. (Enclosure IX.d.ii)

Motion McCrum Second Estep Vote 4 – 0

- iii. Recommend to approve 2017-2018 Budget (Enclosure IX.d.iii)

Motion McCrum Second Estep Vote 4 – 0

e. Curriculum and Instruction

- i. Recommend to approve University of Phoenix School Affiliation Agreement (Enclosure IX.e.i)

Motion Ridenour Second Keim Vote 2-1-1  
(Estep voted no, McCrum abstained)

f. Personnel Matters

- i. Recommend to approve Professional Personnel Agenda (Enclosure IX.f.i)

Motion Keim Second Ridenour Vote 4 – 0

- ii. Recommend to approve Service Personnel Agenda (Enclosure IX.f.ii)

Motion McCrum Second Keim Vote 4 – 0

g. Policy Adoptions

X. New Business

- a. Items for Future Meetings

**XI. Adjournment**

Motion Keim

Second McCrum

Vote 4 - 0

Time 5:50 p.m.

George R. Keim, V.P.  
President

Stephen G. Katz  
Secretary

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## Professional Personnel Agenda

05/22/17

### Employ Professional Personnel

Name	Position	Location	Effective Date	Funding Source	Credential
TBD	Special Ed. Teacher	Bruceton	2016-17	State Aid/Local	
Browning, Kathryn	Site Coordinator ASE	Bruceton	Summer 2017	21 <sup>st</sup> Century	v
Browning, Christopher	Site Instructor ASE	Bruceton	Summer 2017	21 <sup>st</sup> Century	pending background check clearance
Goff, Colton	Phys. Ed/Health Teacher	CPMS/PHS	2017-18	State Aid/Local	v
TBD	Middle School Athletic Director	County	2017-18	County	
TBD	Special Education Teacher	County Itin.; FES	2016-17	State Aid/Local	
TBD	Special Education/Gifted Teacher	County Itin.; Rowlesburg	2016-17	State Aid/Local	
TBD	Special Ed. Teacher	KES	2016-17	State Aid/Local	
TBD	Site Coordinator ASE	KES	Summer 2017	21 <sup>st</sup> Century	
Avery, Annette	Site Instructor ASE	KES	Summer 2017	21 <sup>st</sup> Century	v
TBD	Special Education Teacher	PHS	2016-17	State Aid/Local	
Goblinger, Todd	Special Education Teacher	PHS	2016-17	State Aid/Local	Pending Permit approval
TBD	Severe Disabilities/Special Education Teacher	PHS	2016-17	State Aid/Local	
TBD	Severe Disabilities/Special Ed. Teacher	PHS	2016-17	State Aid/Local	
TBD	German Teacher	PHS	2016-17	State Aid/Local	
	Science Teacher	PHS	2017-18	State Aid/Local	
	Math Teacher	PHS	2017-18	State Aid/Local	
Harmon, Emily	Art Teacher	PHS	2017-18	State Aid/Local	Pending certification approval
Spahr, Janie	Credit Recovery Teacher	PHS	Summer 2017	County funds	v

Duckworth, Kevin	ESY Teacher	PHS	Summer 2017	Special Ed. Funds	√
Martin, Mary	ESY Teacher	PHS	Summer 2017	Special Ed. Funds	√
TBD	Assistant Football Coach	PHS	2017-18 Season	County Funds	
TBD	Assistant Football Coach	PHS	2017-18 Season	County Funds	
TBD	Head Volleyball Coach	PHS	2017-18 Season	County Funds	
TBD	Assistant Volleyball Coach	PHS	2017-18 Season	County Funds	
TBD	Assistant Varsity Boys Basketball Coach	PHS	2017-18 Season	County Funds	
TBD	Assistant Freshmen Boys Basketball Coach	PHS	2017-18 Season	County Funds	
TBD	Junior Varsity Boys Basketball Coach	PHS	2017-18 Season	County Funds	
TBD	Science/Social Studies Teacher	Rowlesburg	2017-18	State Aid/Local	
TBD	Autism Teacher, Half-time	Rowlesburg/Aurora	2017-18	State Aid/Local	
Funk, Deborah	Math Teacher	SPS	2017-18	State Aid/Local	√
Zinn, Jennifer	Site Coordinator ASE	SPS	Summer 2017	21 <sup>st</sup> Century	√
Ridenour, Connie	Site Instructor ASE	SPS	Summer 2017	21 <sup>st</sup> Century	√
TBD	ELA/Math Teacher	TAEP	2017-18	State Aid/Local	
TBD	6 <sup>th</sup> Grade Teacher	WPS	2017-18	State Aid/Local	
TBD	Special Ed. Teacher	WPS	2017-18	State Aid/Local	
TBD	Special Ed. Teacher	WPS	2016-17	State Aid/Local	
Mihoces, Kacey	Music/Band Teacher	WPS	2017-18	State Aid/Local	√
Moss, Leah	Principal	WPS	2017-18	State Aid/Local	√
Sisler, Cassandra	Site Coordinator ASE	WPS	Summer 2017	21 <sup>st</sup> Century	√
Rehe, Amanda	Site Instructor ASE	WPS	Summer 2017	21 <sup>st</sup> Century	√

#### Resignation Request

Name	Position	Location	Effective date
Heflin, Kathryn	Music Teacher	KES	June 30, 2017
Daugherty, Michael	Head Volleyball Coach	PHS	May 8, 2017

**Service Personnel Agenda**

May 22, 2017

**Employ Service Personnel**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>Funding Source</b>	<b>Credential</b>
Likens, Selina	LPN Aide/Supervisory Aide/Bus Aide	County Itinerant; PHS	2017-2018 School Year	State Aid/Formula	√

**Employ Summer Service Personnel**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>Funding Source</b>	<b>Credential</b>
McGinnis, Danny	Summer Shuttle Driver	Bruceston	5/26/17	State Aid/Local	√
Stonestreet, Susan	ESY Bus Operator	County	5/26/17	Special Ed.	√
Ridenour, Greg	Summer Shuttle Driver	Rowlesburg	5/26/17	State Aid/Local	√
Biggins, Francis	Project ISAAC Bus Operator	South Area	5/26/17	21 <sup>st</sup> Century	√
Biggins, Francis	Summer Shuttle Driver	South Area	5/26/17	State Aid/Local	√
Shillito, Joanna	Summer Shuttle Driver	Terra Alta	5/26/17	State Aid/Local	√
Turner, Rosalie	Summer Shuttle Driver	Valley Area	5/26/17	State Aid/Local	√
McGinnis, Danny	Project ISAAC Bus Operator	Valley Area	5/26/17	21 <sup>st</sup> Century	√

**Remove from RIF List and Assign**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>Funding Source</b>	<b>Credential</b>
Riffle, Robine	Bus Operator	B10	2017-2018	State Aid/Local	√